

IDAHO BOARD OF ACUPUNCTURE
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/7/2017

BOARD MEMBERS PRESENT: Charles W Raymond - Chair
Marlene F Strong
Sara C Rodgers
Naomi L Jankowitz-Brownson

BOARD MEMBERS ABSENT: Ethan S Fisher

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Dicsie Gullick, Management Assistant

The meeting was called to order at 1:01 PM MDT by Charles W Raymond.

APPROVAL OF MINUTES

Ms. Brownson made a motion to approve the minutes of 04/28/2017. It was seconded by Ms. Strong. Motion carried.

EXECUTIVE ORDER

Ms. Cory reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination.

Ms. Rogers made a motion to direct the Bureau to draft a postcard to be sent to all licensees alerting them to the Executive Order and asking them to submit their comments in a timely fashion and also to have the Bureau send a reminder with the renewal forms. It was seconded by Ms. Brownson. Motion carried.

Ms. Rogers made a motion to have Ms. Brownson talk to the Idaho Acupuncture Association for outreach regarding the Executive Order. It was seconded by Ms. Strong. Motion carried.

Ms. Rogers made a motion to appoint the Chair to work with the Bureau to help with drafting the required report. It was seconded by Ms. Strong. Motion carried.

LEGISLATIVE REPORT

Mr. Toryanski gave the legislative report. The deadline to submit legislative ideas to the Governor's Office is July 14 and the deadline to submit proposed legislation and rule changes to the Governor's Office is August 18 for the 2018 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$103,029.95 as of June 30, 2017.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

CREDIT FOR CONTINUING EDUCATION

The Board discussed the idea of supervisors being able to count the time they spend supervising trainees toward their continuing education requirements. The Board asked the Bureau to add this item to the next agenda and the Board members agreed to bring back suggestions to the next meeting.

POSSIBLE LAW AND RULE CHANGES

Mr. Toryanski presented the previously approved draft of legislation for the Board to affirm. Ms. Rogers made a motion to have the Bureau submit the legislation as drafted. It was seconded by Ms. Brownson. Motion carried.

COUNCIL ON LICENSURE ENFORCEMENT AND REGULATION (CLEAR) ANNUAL CONFERENCE

The Board discussed the CLEAR Annual Conference being held September 13-16, 2017 in Denver, Colorado. Ms. Rogers made a motion for Charles to attend the CLEAR conference, and if he is unable to attend he should designate an alternate. It was seconded by Ms. Brownson. Motion carried.

FEDERATION OF ASSOCIATIONS OF REGULATORY BOARDS (FARB) ANNUAL CONFERENCE

The Board discussed the FARB Annual Conference being held October 3-5, 2017 in Savannah, Georgia. No action was taken.

NEW BUSINESS

NEXT MEETING was scheduled for October 27, 2017 at 1:00 P.M. MDT.

CLEAR WEBINARS

The Board discussed the CLEAR Webinars that were available in June. Ms. Strong made a motion to authorize the Board Chair to review possible webinars and approve member participation and to have information reported at the next Board Meeting. It was seconded by Ms. Brownson. Motion carried.

SUPERVISION PLAN FOR TRAINEES

The Board discussed having a supervision plan added to the Trainee Permit Application. It also discussed whether there should be a rule change to define supervision and who may be a supervisor. Ms. Rogers agreed to work on the language for the rules and bring ideas to the next Board meeting.

Ms. Strong made a motion to add additional lines on the supervisor affidavit with a note stating that if more room is needed, additional sheets may be attached. It was seconded by Ms. Rogers. Motion carried.

Ms. Strong made a motion to have the issue of continuing education credit for supervisors of trainees and rule changes regarding supervision be continued at the next meeting. It was seconded by Ms. Brownson. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from Ms. Julian regarding biohazard disposal. Ms. Rogers made a motion to direct the Bureau to respond by stating that the Board does not regulate biohazard materials and disposal. It was seconded by Ms. Brownson. Motion carried.

The Board reviewed correspondence from the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) regarding the Summer 2017 newsletter. No action was taken.

EXECUTIVE SESSION

Ms. Rogers made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Brownson. The vote was: Ms. Rogers, aye; Ms. Brownson, aye; Ms. Strong, aye; and Mr. Raymond, aye. Motion carried.

Ms. Brownson made a motion to come out of executive session. It was seconded by Ms. Rogers. The vote was: Ms. Rogers, aye; Ms. Brownson, aye; Ms. Strong, aye; and Mr. Raymond, aye. Motion carried.

CORRESPONDENCE

The Board reviewed a request for a waiver of the continuing education requirement under Rule 305.04. Ms. Rogers made a motion to approve the continuing education waiver as requested upon receipt of a letter from the licensee's doctor, with a reminder that the 2017-2018 continuing education will need to be completed on time. It was seconded by Ms. Brownson. Motion carried.

The Board reviewed a request from a licensee to allow continuing education credit for attending Legislative Planning Sessions. Ms. Brownson made a motion to deny the request for continuing education credit for attending Legislative Planning Sessions. It was seconded by Ms. Rogers. Motion carried.

APPLICATIONS

Ms. Brownson made a motion to approve the following for licensure:

DUININCK STEPHANIE	ACUA-339
JOHNSON ALYSSA HITCH	ACUA-340

She further moved to approve the following Continuing Education course for Category I:

1000 Eyes for Buddha Qigong	10 Hours
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It was seconded by Ms. Strong. Motion carried.

ADJOURNMENT

Ms. Strong made a motion to adjourn the meeting at 4:20 PM MDT. It was seconded by Ms. Rogers. Motion carried.

Charles W Raymond, Chair

Marlene F Strong

Sara C Rodgers

Naomi L Jankowitz-Brownson

Ethan S Fisher

Tana Cory, Bureau Chief